

Confined Spaces Entry Procedure and Permit Baler Cross Conveyor Collection Vault

This permit includes all safe work provisions required to enter and do regular cleaning, unplugging, maintenance and repairs inside the Baler Cross Conveyor Vault. All parts of the permit must be marked completed or not applicable. The permit is valid for one working shift only. If the work must continue into the next shift a new permit must be completed with workers from the new shift.

THE PERMIT MUST BE POSTED AT THE ENTRY TO THE CONFINED SPACE FOR THE DURATION OF THE WORK

Date time permit initiated:

Work to be done inside the space:
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STEP 1	Isolation and Lock Out (STOP IT – LOCK IT – TRY IT)
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Anyone entering the Baler Cross Conveyor Vault must lock out the following equipment

Pt#	Station #	Equipment Description	Switch Location	Initial for verification	Initial for verification
1	B5	Baling Incline Chain Conveyor	Baler MCC		
2	B3	Screen Transfer Conveyor	Baler MCC		
3	B2	BM &M Screen (Shaker)	Baler MCC		
4	D17	Main Dust Cyclone (if welding, cutting, burning)	MCC A (west wall)		
5					
6					

Check box

Step 2	Open the entry hatch. Ensure there are no sources of ignition and wear a full-face respirator with P100 cartridges or a ½-face respirator with P100 cartridges and safety eyewear.	
Step 3	Ensure there are no sources of harmful gas or vapour in the area around the space (engine exhaust, chemical cleaning, painting etc)	
Step 4	Pre-entry atmospheric testing O2 level = _____ %LEL level (combustibles)= _____ Must be between 20% and 22% %LEL level must be less than 10 Record Others if applicable:	
Step 5	Supress dust by water mist and/or wet wiping. Be careful not to use too much water to prevent a slipping hazard	

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Step 6	Check for overhead hazards inside the space	
Step 7	Locate hydraulic lines and electrical cables in the area around the space so as not to damage them. Protect them as required	
Step 8	Tool and equipment safety check. GFCIs on all electric tools	
Step 9	Ensure adequate lighting inside the space for the tasks required	
Step 10	Identify sharp edges and protrusions and pad them as needed	
Step 11	Discuss ergonomic strategies, slip, trip, fall prevention and general safety	
Step 12	Assign a watch-person to check on the well being of workers in the space on minimum intervals of 20 minutes. Record the person checks in the space provided at the end of the permit.	
Step 13	Enter the space and do a radio check to ensure that First Aid can be summoned by radio. The site has a Level 3 OFA.	

Will there be welding, cutting, burning or grinding in the space. If YES, then the following steps must be taken.		
Step 14	All workers in the space must wear face sealing respirators with HEPA filters	
Step 15	Shut off the dust collection ventilation system (D17) and set up local exhaust to remove welding fumes.	
Step 16	Ensure fire suppression equipment is at the space and Hot Work provisions are applied	

Permit Authorized by: _____ Date/Time: _____
Print initial

Watchperson Name: _____

Workers in the Space (name)	Time Check								
	0900 ok	0920 ok	0940 ok	1000 out	1020 in	1040 ok	1100 ok	1120 ok	1140 out
<i>Example: John Doe</i>									

Permit Closed at (Date/Time): _____

Completed Permit Sent to file